

Emerald Lake Regional Park

Minutes

July 29, 2013 – 7:00 p.m.

Present: Vicki, Victor, Noreen, Barb, Yolaine, Brad

Regrets: Maurice, Roberta

Brad called meeting to order at 7:05 p.m.

PRESENTATIONS:

Brian Drackett:

- Signs – Noreen got back to him after last meeting re: decision on signs. He asked about main entrance sign – shows May long to Sept long. Need to discuss times and get back to Brian on wording. Sign is \$260. \$145 for gate sign. Small gate signs are \$75 each. Still needs price on the two memorial signs. Large loon for store is \$325. Board will prioritize and get back to him. Memorial signs priority before the small entrance signs for this year.

ACTION: Noreen will discuss with Maurice and he will get back to Brian on decision.

- Chain saw – Brian said that the previous chain saw had a repair done already at a cost of \$80. There was no guarantee that it would continue to work. Decision made to purchase a new one.

Jane Prosser:

- Night golf and Duncan's beach golf tournament – she would like to refuse to rent our golf carts as she did last year. Board agreed. She also said last year someone almost got hit with a golf ball. She asked if there were alternate start times? Barb thought it was a shot gun start. Barb bought glow sticks, etc. for golfers to wear.
- Finish date – last year she finished on September 8th. She didn't find any trouble in completing her paperwork and clean up. She thinks this year she will be finished the weekend after the long weekend.
- Sept long weekend we have a wedding party staying here. She would like to start selling products off at discounted rate on the Sunday. Everyone agreed with her. Noreen said to advertise well.
- Wood bundles – bags are nice and easy to carry. She said there is more wood in bags and we did not increase our prices. She thinks we should look at increasing price for next year.

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- August 16 weekend booked and Sept long weekend busy – during week we are reasonably quiet at this time.

Brian and Jane left at 7:20 p.m.

ACTIONS REVIEWED FROM LAST MEETING:

- Brad phoned Sylvia at the bank. She said we are locked into a five year mortgage. If we change there will be a penalty. Rates now 1.5% higher.
- Letter about changes to Act – he gave it to Jimmy to read
- Barb and Brad went to boat launch site – had maintenance haul some items out of there and level some land. Barb said they went to the dump site as well. Hauled some non-boat trailers to this site. Ice shack still is there but Barb talked to owners to move it.

ACTION: Get Maurice to tell maintenance to level area out more if they can.

- Noreen brought up that there was someone washing vehicle in boat launch. Brad said we should put up all info on one sign for boat launch area.

ACTION: Yolaine to put on agenda for later meeting to discuss signage at boat launch site. Brad suggested we also discuss putting buoys up on north end of lake for area for kayaks to use. Also need to discuss public dock – size, cost, look at grants, etc.

MOTION: Noreen made a motion to pass July 15th minutes. Yolaine seconded. All in favour. MC.

TREASURER REPORT:

Noreen said maintenance would like a more consistent budget (maintenance) update during July and August.

Noreen asked why staff are only paid monthly and not bi-weekly? Will discuss with Roberta for future.

Barb asked why a \$250 spending limit on board/maintenance. Vicki looked up asset information in policy book and it says up to \$500 and anything over requires comparatives. Brad suggested that once any area of budget is depleted from budget and there is a requirement to pull from another budget area, this should go to the board.

MOTION: made a motion to rescind the motion of May 26, 2012 that states unable to spend more than \$250 without Board approval. seconded. All in favour.

Brad also suggested that half way through season to review where we are at with the budget.

Barb suggested implementing a 10% contingency fund in future budgets.

ELLA REPORT:

August long weekend posters up. There are a lot of volunteers for upcoming events. Picnic tables cost about \$1600. They are looking at playground structures for ball diamond. Noreen asked about table finishing? They will look at plastic covers to put on them.

CORRESPONDENCE:

- a) Peter Halykya – Building inspection report for

ACTION: Yolaine to follow up with a letter for reminder for six weeks drawings to be submitted. Failure to comply may lead to removal.

- b) Copy of permit submitted for septic – beach store
- c) – Roberta passed information on to building inspector
- d) Golf tournament info for Spiritwood

SUGGESTION BOX:

- a) Would like more black bunny hugs
- b) Cookies and cream ice cream all the time
- c) Complaint from day camper that day pass should be included in camping price

NEW BUSINESS:

- 1. Security – Maurice is not available to do security for August long weekend.

ACTION: Brad will call RCMP to give heads up

ACTION: Yolaine will call Maurice to see if any money taken from security budget and then ask that he call Commissionaires for the Sat/Sun.

- 2. Garbage Bins – Barb said \$50 for drop off of recycle bins. Prices go up August 1st. Tip prices go up from \$42 to \$60. Discussion held on bins. Recycle bin was agreed upon option. Review garbage situation by Friday of this week. May need an extra tip for this year.

ACTION: Put on agenda as budget item for next year.

- 3. Letter from C.O. – no letter received yet..

ACTION: Vicki will send an email to Bill with Water Resources to confirm we have a legal site.

4. Bylaw review – Building bylaw – Vicki pulled up Village of Leask Building Bylaw. Use same format that Peter Halykya provided with some small changes. Mirrors Village of Leask document. Vicki will work on definitions for this bylaw. Barb added to procedures list. Barb also added a new section – Sewage/Septic. Vicki will amend form to add a line for decks and lot numbers.

ACTION: Yolaine will email Barb some items Yolaine and Noreen saw with regards to bylaw updates.

5. OH&S – step ladder purchased for staff – Noreen purchased for approx. \$35. Discussed incident behind ice cream store – look for some type of sign for no walk through.
6. Public walkway in Section C – Noreen said very difficult for people to get down.

ACTION: Noreen will talk to Maurice about walkways and about locking gate.

7. cabin – Brad heard from them and they have got a hold of building inspector.

ACTION: Review by end of September to see if inspection was completed.

8. Cabin rental – Yolaine will email people back about Aug 23rd weekend.

Brad adjourned meeting at 10:50 p.m.

Next meeting: August 12 at 7:00 pm