

Emerald Lake Regional Park

Meeting held June 9, 2013

Addendum to May 26th meeting

Location: Main Store – Emerald Lake

Present: Brad (N), Noreen (240), Yolaine (240), Vicki (N), Roberta (N)

Regrets: Maurice, Victor

Brad called the meeting called to order @ 1:55 pm

Old Business (May 26th meeting):

1. *' daughter added to lease* – This matter was re-visited based on new information and lack of information following previous meeting.

MOTION: made a motion to rescind past motion to now allow to add her daughter's name to the lease. seconded. 3 in favour. 2 abstained. MC.

MOTION: made a motion to add daughter's name to the lease in accordance with the 2012 lease agreement. seconded. 3 in favour. 2 abstained. MC.

ACTION: Roberta will deposit cheque and add name to her list.

ACTION: Yolaine to send letter to advising that name has been added.

2. *Re-measurement* – Noreen went through the measurements taken for both properties. It was determined that the trailer goes into the third lot by about 10 feet. He will have to pay the extra square footage of where the trailer goes to. The shelter on the lot should be removed. The lots measured as follows:

1st lot – 5100 square feet

2nd lot – 4000 square feet + 800 (10 x 80) for trailer = 4800 sq feet

Total = \$9900 square feet

ACTION: Roberta to send invoices for amount left owing.

ACTION: Yolaine to send a letter advising the 10 feet off the end of the trailer does not belong on the lot. They can use for now by paying the additional amount but will not be allowed to build on it.

3. – Letter read to the board sent by the . Discussed the situation again. Noreen had put a lot of time into trying to determine the most “fair” measurement for both. Based on new information, Brad felt that it should be looked at again and new measurements completed. This will be done at a later date.

New Business:

1. *AGM* – AGM went well today. Actions taken from AGM will be reviewed at our next meeting.

2. – request to purchase 500 gallon tank that is in storage and for park model trailer. They gave the \$25 permit fee to Roberta. Board will do a walk by to ensure it will fit. Both are approved unless Yolaine hears from Board after the meeting.

ACTION: Yolaine to send a letter of approval to .

3. *Appeal Process* – Reviewed appeal process that Barb had drawn up. Vicki felt that we should look at this when we have a park manager who is hired to enforce the rules. The appeal process would then go to the board for another review. Noreen felt it should be put on hold until policies/procedures (by-laws) are reviewed. All were in agreement to wait as we still have an avenue of appeal for our leaseholders.

4. *Deck request* – – Reviewed letter once again as some information had not been discussed at last meeting. We will request a drawing to be attached to letter. Brad would like to go over with a couple members to look at it to ensure it is within property lines.

ACTION: needs to supply a drawing of decks, etc.

5. *By-laws* – The current by-laws were discussed by Board. It was determined that these by-laws were adopted by Sask Regional Parks. The Board is able to re-do the by-laws and this needs to be addressed. Barb said we need to amalgamate the 2002 amendments as well.

ACTION: Vicki will contact other parks to see what they have done with the by-laws to see if any feedback can be provided.

ACTION: Vicki and Barb have agreed to start working on this during the summer.

6. *Caretaker Cabin Rental* – We had a request to rent cabin for July long weekend. No other requests to date. Board had previously decided to only do long-term rentals. Vicki said it will not take much work to get the cabin up and running. Roberta had sent the Board a list of all inventory in the cabin. Noreen felt there were other priorities for our maintenance staff to get beach store up and running since they started 2 weeks late.

Some priorities listed were:

- shower house – clean up/paint?
- get deck built around beach store
- move soft ice cream machine down
- remove freezer from main store

It was agreed to defer the rental for July long weekend for now. If there is time for maintenance and/or store staff to start cleaning, etc. then we may look at renting later during the summer.

ACTION: Barb will change ad for caretaker cabin on the website.

ACTION: Yolaine will respond to inquiry for renting cabin on July long weekend.

ACTION: Noreen will call Maurice to discuss list of priorities.

ACTION: Brad will phone Clarence re: finishing job at main beach.

ACTION: Noreen to inform Jane that staff can clean cabin during any down time.

ACTION: Vicki will send Brent an e-mail asking about the hot water heater.

7. – she has not decided yet about replacing her trailer with a park model at this time. There would be one tree to remove. We discussed labour charges. Before a decision can be given to her we need to confirm what decision was made in the past about this.

MOTION: made a motion that we allow her to cut one tree down and have workers plant 2 trees in replacement. (motion was not completed as we did not have enough information)

ACTION: Yolaine will look at past minutes to see what decisions were made in the past and put this on agenda for next meeting.

8. *Lake Roads* – Brian talked to about our roads. is planning on retiring and he will not be able to get clay any more. He said he could fix the road by the ice cream store, P lot and by for \$1000 with a culvert. Brad said we have a culvert already. Vicki said she would like more information on what he means by “fix” the roads. It may be a good start but she did not think we should cap with sand at this time. The expert we had in said we would need a gravel and clay bottom and then start building up. Barb asked what is happening with the disaster relief funding. Vicki has not looked into it any further as she was unable to get any pictures, etc. She thinks we may have better luck in getting funding for our retaining wall.

ACTION: Brad will talk to [redacted] and get more information on what he can do for us.

ACION: Vicki will call about disaster funding for our retaining wall.

MOTION: Vicki made a motion to apply for disaster relief to bring our roads back to a usable state with all the erosion that has occurred. Barb seconded.

9. *Park Stickers* – Barb asked [redacted] on private side why people are not buying the park stickers. He did not know. She asked to encourage them at their AGM and he will do so. We said someone should contact Darlene Friesen on how to handle – can we ask that people buy stickers when purchasing golf memberships, etc.

ACTION: Noreen said she would make up a note to put on private side board (with their permission).

10. *Slushy Mix* – Noreen got information from Jane on why she is not ordering the mix. She said 4 – 3 litre jugs are \$81. It will cost four times more than product we are currently using. There was also discussion on staff eating food/drinking water – at what cost?

ACTION: Yolaine will put this on next agenda – staff food/drink.

11. *Floor paint* – Noreen got information on paint for floor of main store. For less than \$100 we could paint it so it cleans it up for next few years.

MOTION: [redacted] made a motion to spend \$100 for floor paint. [redacted] seconded. All in favour. MC.

Adjourned meeting at 4:45 p.m.

Next meeting – July 1 at 7 pm.