

Emerald Lake Regional Park

Minutes

September 15, 2013 – Main Store

Attendance: Vicki (N), Noreen (N), Yolaine (N), Roberta (N), Brad (N), Maurice ( 62 ), Barb Cross (N), Barb Obed (280), Victor (90)

Brad called meeting to order at 11:00 am

**BYLAW REVIEW:**

- Barb had emailed a copy of the revised bylaws to all. She talked to Darlene Friesen for more info on General/Specific Penalty Clauses. Voluntary means we as a park may or may not enforce. General – don't necessarily need – e.g. environmental issues. She asked if any issues with removing the general and specific clauses. No one disagreed. She also asked if helpful that she added the penalty fines beside the bylaw and all agreed.
- Building bylaw was posted to website and at ice cream/main store – no feedback.
- Barb met with Vicki for building bylaw and with Yolaine and Noreen to review all other bylaws. The following proposals were made:

#26 – 27- no penalty attached – We are proposing \$150 for each – no opposition. Barb talked to Darlene about EPS Management in P.A. – info given as an option for enforcement. Could be difficult to fine daily camper unless we have a retainer/credit card #.

#46 – Golf carts – no valid driver's license - \$100 fine. Other amendments made around licensing, lights, etc.

**ACTION:** Vicki will get information around licensing for golf carts.

#51 – Domestic Animals - \$100 fine proposed

#68 – Construction – minimum of 3 feet

#108- 'unauthorized' fireworks - \$500 fine

#109 – leaves/grass dump area – trees (no removal)

#117 – vandalism – add landscaping, park beautification – proposed fine is \$500

#123 – Alcohol off site - \$100 fine

#48 – Vehicles – left idling

#13 – add trailers

No opposition on any of the proposed fines. Barb will take back and do revisions.

**ACCEPT AUGUST 26 MINUTES:**

- Roberta had an amendment to previous minutes – should say “letter sent by Global to RBC”.

**ACTION:** Yolaine will make changes under the Treasurer Report.

- Actions reviewed from last meeting.
- Insurance letter – received a letter from AOL.

**ACTION:** Vicki will follow up with AOL and ask what the difference is if beach store completed or not.

**MOTION:** made a motion to pass the August 26<sup>th</sup> Minutes. seconded. All in favour. MC.

**TREASURER REPORT:**

- Fall seminar – Roberta asked who is attending so she can send in cheque.
- Electrical meter readings – wants to know what her reading is. If she wants to have box unlocked she can make an appointment with maintenance and they will let her see the reading. Box is to remain locked due to vandalism.
- Roberta said some flower pots were taken down early due to vandalism.
- Roberta asked if caretaker cabin rental is off the website – Barb confirmed it was. She asked if flooring was going to be fixed?
- SRPA – will discuss at next meeting.
- Roberta wants to set up a spreadsheet so next year the staff can enter daily at store.
- No signed lease yet from or .
- Roberta charged park \$42.76 for extra charges on cell phone.
- Roberta made copies of Bruce’s time sheets and gave to Maurice.
- Vicki asked if meters were done yet. Roberta said she wants to do it with Bruce so will do it on Tuesday.
- Money is for 2014 camping - \$18,921.40 paid. She will take out of income and put into liability for a year.
- Roberta gave comparative income statement to end of August.
- Brent Weninger - \$850 total left owing to him.
- Roberta is suggesting putting at least \$20,000 in a term to cover the 2014 camping fees. Will review in November.

**MOTION:** made a motion to accept her report. seconded. All in favour. MC.

**CORRESPONDENCE:**

- Saskatchewan Parks and Rec info – gave to Brad
- e-mail discussed – Yolaine took the amounts off the website
- snow fence request – discussion held.

**MOTION:** made a motion that a snow fence be allowed to be erected. seconded. 5 for; 2 against. MC.

**ACTION:** Yolaine to do a letter to the .

- letter read – no response required.

**ELLA REPORT:**

- ELLA plans on purchasing a piece of playground equipment – such as a modern day merry go round.
- Community coffee had about 60-70 people attend.
- Met with on private side – discussed lagoon. For Emergency suggested double locking with their lock. Barb explained why Board wanted gate closed. Rationale was to have people go through main gate. They will send reminders to private side to buy park stickers.
- 3.5 km walking path – ELLA to talk to

**NEW BUSINESS:**

Vicki provided update on lagoon – She got a map of Div. 6 to see who is in it. Talked to Ron and said maybe would be a good person to get on board. She will write to MLA Scott Moe. She will also get into the bands to inform them what is going on.

Yolaine asked Vicki how she was doing on the PDAP application – she did not apply yet as there are no bills for road work.

**ACTION:** Brad will call Ed again regarding the roads.

1. Tree Removal – cabin – looked into it and the tree does not need to be removed.
2. Lights in beach store – Maurice will look into it.
3. Brad spoke with tree cutters – they provided a max of \$1500 quote – didn't get actual price yet. We can take out of grounds upkeep budget.

**MOTION:** made a motion that we spend less than \$1500 to remove trees. seconded. All in favour. MC.

4. letter discussed. Cabin removal – Brad talked to Brent. He does not think a good cabin to move due to way it was built and some rotten wood, etc. Got Brad to dig around and see the rotten wood. It was worth exploring but sounds like it may be too costly, etc.

**ACTION:** Yolaine will include in the letter to that we will not be keeping the cabin.

4. Park Manager – position discussed. Yolaine provided some information she had gathered from Darlene on pros and cons. Darlene said minimum payment of \$2500 up to \$4000/mo depending on responsibilities. Noreen called SIAST and they wanted her to set up an appointment to come in and talk to them. To be discussed at later meeting

5. Noreen asked if a card of thanks could be sent to for years of service as well as and her mom for craft supplies and fresh flowers she provided the main store.

**ACTION:** Yolaine to send the cards.

6. Noreen showed examples of things we can use for boat registration system next year – provided by Jane at main store.

7. Noreen said a cabin owner approached her to give Board a quote for propane in park. He will give quote to Brad.

8. Noreen said an emergency measures meeting was held with Bruce, Brian and herself. Maurice said they should also inform RM administrator.

9. Lot was measured at . They are being charged for . The reason it is bigger is due to fence. Previously measured to bushes that have now been removed. Front fence was replaced.

10. – privacy fence on corner – did not apply – appears trees/shrubs were disturbed.

**ACTION:** Yolaine to send a letter stating they did not apply to erect privacy fence – need to send permit fee and fence to be reviewed..

11. Seasonal camper ( ) bushes removed by lot – Board to go and review.

12. Maurice said water testing cost is \$600 for Bruce which equals \$85.50 per month. Retaining wall by beach needs 31 cement pads at \$45 each = \$1395 plus tax. Flooring in shower house – 24 x 22 = 528 sq feet - \$3168 plus tax. Also need to look at 2 hot water heaters which will be \$6000 - \$7000. Caretaker roof needs replacing – Maurice to price out.

13. Vicki had info from Brent Weninger:

- FRP panel – bulging – will look at that

- Brent will build a cedar bench for change house

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- Door handles in men's washroom – Bruce to fix
- Baseboards cannot be put on until floor is sealed
- Upper cabinets sitting on cement floor – need to raise them off before winter or will be damaged.

**ACTION:** Maurice will get Bruce to do it and move everything away from registers

- Furnace room needs to be cleaned up
- Door needs to be flipped over in furnace room – Bruce to do this
- Eaves troughs for beach store

**ACTION:** Maurice will get a written quote for eaves troughs.

Meeting adjourned at 3:15 pm.

Next meeting is October 20<sup>th</sup> in Leask