

**Emerald Lake Regional Park Meeting**  
**Sunday, February 21, 2016, @ 11:00 a.m.**  
**Minutes**

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1. Meeting called to Order at 11:00 a.m.
2. Attendance: Don, Jasmine (Mileage: 50 km), Karen (Mileage: 110 km), and Faye (Mileage: 280 km)  
Absent: Victor, Debbie, Darcy
3. Adoption of Agenda  
**MOTION:** To adopt agenda. Faye/Jasmine. Motion Carried.
4. Review of Minutes as circulated  
**MOTION:** To adopt the minutes. Jasmine/Faye. Motion Carried.
5. Outstanding Action Items
  - a. Water leak in main well house
    - i. Debbie will discuss with Mitch to see if he can fix this when he comes to do the shower house (this item will remain outstanding until the 2016 season).
  - b. Write up a policy to indicate only two vehicles are allowed per campsite and put it on the list of Rules and Regulations for daily campers. (This item will remain outstanding until the 2016 season.)
  - c. Put posts in compound to make spots (approximately 20ft x 10ft), place numbers on the posts and keep a list at the store of who has rented each site. (This item will remain outstanding until just prior to the 2016 season - to be completed no later than May 15, 2016.)
  - d. Marina - We will obtain additional pricing and information prior to preselling slips.
  - e. Debbie to obtain quotes for renovations to shower house and to check into the option of doing cards instead of coins (This item will remain outstanding until the 2016 season.)
  - f. Debbie to provide the current cost for the campground power updates proposed.
  - g. Debbie to price out what she is able to for the proposed projects for next year (fully service to "C", power to "P", retrofit to shower

house and park truck.)

- h. Update our governance policies to be that Board Members can serve up to a maximum of two consecutive terms and then will be required to take one term off and if a Board Member re-applies for their second consecutive term they will be put back on the Board.
- i. Faye will continue giving the lake email address to everyone so we can look at going more electronic with invoices and information being sent out to cut down on postage costs. Only 8 as of February meeting – any more progress?
- j. Faye to provide the Water Security Agency correspondence to Bruce.
- k. Faye will attend to retrieving the Board's binder.
- l. It was determined that Buildtech was consulted and that the Pergola build would require an inspection as it had a roof. A letter will be drafted to advise the leaseholder that we are not permitting their build at this time.

#### 6. Completed Action Items

- a. Karen drafted a paragraph to go on the invoices explaining how the seasonals are charged for power. This will be included on the invoices.
- b. Jasmine contacted Debbie regarding her return and Debbie is interested in coming back for the 2016 season.

#### 7. Old Business

- a. Mile Rate – TABLED to meeting with Full Board  
**ACTION:** Karen to see what the invoice from the RM says and if not clear, Don will confirm what we are actually being charged for.
- b. Store Hours
  - i. Main store will be open from 8:30 a.m. to 10:30 p.m.
  - ii. Beach Concession – weekends in May and June it will be open from 11:00 a.m. to 5:00 p.m. on Saturday only (no deep fryer and no soft ice cream.) Open regular hours August to September long.

- c. Seasonal Lease Transfer Purchase Discussion – TABLED to next meeting.
- 8. Correspondence
  - a. Saskatchewan Travel Literature – Free, Karen will order 120 of each to have at the main store.
- 9. Treasurer Report
  - a. January financials provided and reviewed.
- 10. New Business
  - a. Marina Discussion – TABLED to next meeting.
  - b. Cabin Demolition/Construction Request – this has been provided to Build-tech, the leaseholder has been provided with the Plan Examination Report. We will be receiving the money from D Oshaneck to pay for the Plan Examination Report and will have to send a cheque to Buildtech to pay for it.
  - c. Storage Compound Issue

**ACTION:** Jasmine to draft a letter to N. Pelletier advising that they are approved to park their trailer on their lot and they can reapply for a building permit if they choose.
  - d. Budget
    - i. Discussions.
  - e. Roberta's Retirement Gift

**MOTION:** In addition to the items already gifted to Roberta, we will give her a \$50.00 gift card as a retirement gift. Don/Faye.  
Motion Carried.
- 11. Next Meeting
  - a. Next meeting – March 20, 2016, at 11:00 a.m.
- 12. Adjournment