

**Emerald Lake Regional Park Meeting**  
**Sunday, March 20, 2016, @ 11:00 a.m.**  
**Minutes**

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1. Meeting called to Order at 11:00 a.m.
2. Attendance: Don, Jasmine (Mileage: 50 km), Karen (Mileage: 110 km), and Faye (Mileage: 280 km), Brad (Mileage: 280 km), Darcy (Mileage: 56 km), Jo-Anne (Mileage: 60 km), and Victor  
Absent: Victor, Debbie, Darcy
3. Adoption of Agenda  
**MOTION:** To adopt agenda. Faye/Darcy. Motion Carried.
4. Review of Minutes as circulated  
**MOTION:** To adopt the minutes. Jo-Anne/Faye. Motion Carried.
5. Outstanding Action Items
  - a. Water leak in main well house
    - i. Debbie will discuss with Mitch to see if he can fix this when he comes to do the shower house (this item will remain outstanding until the 2016 season).
  - b. Put posts in compound to make spots (approximately 20ft x 10ft), place numbers on the posts and keep a list at the store of who has rented each site. (This item will remain outstanding until just prior to the 2016 season - to be completed no later than May 15, 2016.)
  - c. Marina - We will obtain additional pricing and information prior to preselling slips.
  - d. Debbie to obtain quotes for renovations to shower house and to check into the option of doing cards instead of coins (This item will remain outstanding until the 2016 season.)
  - e. Debbie to price out what she is able to for the proposed projects for next year (fully service to "C", power to "P", retrofit to shower house and park truck.)
  - f. Update our governance policies to be that Board Members can serve up to a maximum of two consecutive terms and then will be required to take one term off and if a Board Member re-applies for

their second consecutive term they will be put back on the Board.

- g. Faye will continue giving the lake email address to everyone so we can look at going more electronic with invoices and information being sent out to cut down on postage costs. Only 8 as of February meeting – any more progress?
  - h. Faye will attend to retrieving the Board's binder.
  - i. Karen to see what the invoice from the RM says and if not clear, Don will confirm what we are actually being charged for.
  - j. Report – Jasmine to draft a report for use at the AGM.
  - k. Faye will contact survey companies to determine an estimate of cost to survey cabin lots.
  - l. We will all bring our suggestions for Manager Budget items to the meeting.
6. Completed Action Items (Via Email or in person)
- a. A letter was drafted and send to N Pelletier advising that we continue to approve them parking on their lot and that we will not approve them to park in the compound.
  - b. A letter was send to B Cross advising that we approve their request to stabilize the shoreline and requesting a copy of the permit they will receive from the Water Security Agency in order to proceed with the work.
  - c. Website – Jasmine contacted Trevor Cross and hopes to have the Minutes added to the website as soon as possible and ongoing maintenance shared.
7. Old Business
- a. Mile Rate
  - b. Seasonal Lease Transfer Purchase Discussion
  - c. Marina Discussion
  - d. Members at large

- e. Surveying Cabin Lots
8. Correspondence
  9. Treasurer Report
    - a. Any questions/clarifications.
    - b. Motion to adopt financials as requested.
  10. New Business
    - a. Signs
    - b. Radios
    - c. Shower House
    - d. Seasonal Move List
    - e. Road Upkeep
    - f. Park Manager's Role/Board's Role
    - g. ELLA Items
  11. Next Meeting
    - a. Set a date
  12. Adjournment