

Emerald Lake Regional Park Meeting
Sunday, September 18, 2016, @ 10:00 a.m.
Minutes

1. Meeting called to Order at 10:03 a.m.
2. Attendance: Don, Jasmine (280 km), Karen, Faye, Brad, Jo-Ann, Deb and Victor (8 km)
Absent: Darcy
3. Adoption of Agenda
MOTION: To adopt agenda. Brad/Faye. Motion Carried.
4. Review Minutes as circulated
MOTION: To adopt the minutes. Jo-Ann/Brad. Motion Carried.
5. Outstanding Action Items
 - a. Marina – We will obtain additional pricing and information.
 - b. Debbie to price out what she is able to for the proposed projects for next year (full service to “C”, power to “P”) (TABLED TO OCTOBER)
 - c. Update our governance policies to be that Board Members can serve up to a maximum of two consecutive terms and then will be required to take one term and if a Board Member re-applies for their second consecutive term they will be put back on the Board. (TABLED TO FALL) - Debbie will email out operational policies for our review and discussion.
 - d. We will continue to offer our email address to leaseholders to try to cut down on postage.
 - e. Letter to Grandfathered sites – Debbie will draft this.
AMENDED MOTION: To end Grandfathering of sites as of 2018. Those that are currently on the seasonal waiting list will be offered the opportunity to book a site at the end of the season for the next season. April 30, 2018, will be open for reservations of a month or more of the season and May 1, 2018, will then be available for all other reservations. Faye/Jo-Ann. Motion Carried.
ACTION: Debbie will update the website to show the new booking.
 - f. Letter to wait list – Debbie will draft this.

6. Completed Action Items
 - a. Faye has received preliminary information regarding surveys.
7. Old Business
 - a. Mil Rate (waiting on information from RM) – TABLED
 - b. Seasonal Lease Transfer – TABLED
 - c. Marina Discussion – A Committee will be set up for this item.
MOTION: To form Committees to discuss the marina and lagoon. Brad/Faye. Motion Carried.
ACTION: Faye and Brad will attend to getting email consents for the above Committees.
 - d. Surveying Cabin Lots – ongoing discussions.
 - e. Shower House – update on progress – it has been painted, drains raised, plumbing pulled, tilting will be done next week then plumbing can be completed. Once done the new coin meters will be installed.
8. Correspondence
 - a. Email from Roberta Mansell on behalf of Bruce Mansell.
MOTION: To accept Bruce’s quote for water treatment from October 1, 2016, to September 30, 2017, for \$1,600.00. Faye/Brad. Motion Carried.
ACTION: Respond to Roberta/Bruce regarding approval.
9. Treasurer Report – Will be provided.
10. New Business
 - a. Beach
ACTION: Debbie to see about pricing for a new retaining wall.
 - b. Evaluation
 - i. Board – TABLED
 - ii. Staff
 1. Co-Management with Fran Nutter – one week/one week, salary discussions, first two weeks would be both which gives time to teach Fran, Debbie would still do grants and emails in the winter.

- iii. ½ Price camping in May, June and September.
MOTION: To do away with the half price camping in May, June and September. Faye/Victor. Motion Carried.
- c. Fall Conference Registration – Completed.
- d. Projects for Next Year
 - i. Golf Carts – Stay with gas powered, no electric - \$5,550.00 per cart.
 - ii. Upgrade “C” to full service - \$14,000.00 plus approximately 10% if done in 2017.
 - iii. Artificial green for golf course - \$4.70/sq foot.
 - iv. Update “P” to power (includes adding street lights) - \$10,750.00 plus approximately 10% to do in 2017. Street lights - \$1,300.00 each quoted in 2015 plus we will still need a transformer.
ACTION: Don will price out cable for the golf course for next year. Other suggested items: gates, sports pad roof, plates on ATV's, upgrade rental cabin's furnishings.
- e. Creating and maintaining positive relationships with private sides.
- f. Compound and parking policies.
 - i. We will put an area on the invoice to say if you want to put your name in for a site in the compound for upcoming season so we know prior to May 1 if we need to do a draw.
- g. Buoys for swimming area.
- h. Building bylaw contravention – ongoing discussions.
- i. Trailers on cabin lots – ongoing discussions.
- j. Secretary position.
- k. Insurance – shower house is not insured right now and will need to be added into the insurance to include the price of the renovations.
- l. Purchase Discussion – TABLED.

11. Next Meeting
 - a. Sunday, October 16, 2016, at 10:00 a.m.

12. Adjournment

MOTION: To adjourn. Brad/Faye. Motion Carried.