

Emerald Lake Regional Park Meeting
Sunday, January 22, 2017, @ 10:00 a.m.
Minutes

1. Meeting called to Order at 9:50 a.m.
2. Attendance and Mileage: Don, Jasmine, Karen, Faye, Brad Victor and Jo-Ann.
3. Adoption of Agenda
MOTION: To adopt agenda. Faye/Brad. Motion Carried.
4. New Business
 - a. Secretary position. \$200.00/month and mileage or \$300.00/month and no mileage. Job description to include Minutes, monitor emails. Agenda, the week before, Minutes the week after. Make sure drop box is working. Update Regional Park Site with Minutes. Restore items to drop box.
MOTION: To hire Chelsey to start March 1, 2017. Wages: \$300.00/month, no mileage. Approved by all board members.
 - b. RM Taxation. Meeting with RM of Leask scheduled for February 22, 2017, at 1:00 p.m. Administrator is Robert. Give RM the amount we collect for cabin fees. Ie. \$50,543.00 1 Mill - \$6,700.00. Fees are increased. Just taxes – school taxes based on value of property. Mill Rate 8.4%.
 - i. Faye did a presentation. Tax notices are sent out in July, to be paid in August.
 - ii. Taxation of Regional Parks: Park regulations say we cannot continue the way we are. We need to implement a Mill Rate.
MOTION: Going to talk to RM on February 22, 2017, re: taxation mill rate being applied to cottage owners in order to be in compliance with the Regional Park Act and Regulation. Faye/Darcy. Motion Carried.
 - c. Update on Marina: Committee for Marina YES/NO
 - i. Faye read emails from Ben Wilson (December 19, 2016) regarding slope, engineering, approvals, cost, design responsibility. Park would need to hire an engineer to design Marina. Marina would be significant expense – variable. Water quality concerns and fish habitat. Site is a wet land. Power to site – considerable cost. Parking lot and marina would be located in the wet land area.

- ii. Regional Parks are encouraging NO MORE development in the park.
 - iii. Liability issues: Engineering aspect. Wet land is a filter for the lake. Issue of lake levels going down. Dollar cost issue.
 - iv. There is no other Regional Park on leased land that has a marina. No private parties allowed in parks as per Regional Park rules. Marina access would have to be for use by everyone.
 - v. Irresponsible of the Board to enter into anything that puts liability on Board.
 - vi. Report needs to be presented at AGM.
 - vii. What is this Marina going to accomplish. Engineering and cost of docks could be in excess of \$300,000.00.
MOTION: At this time the Board does not believe this is feasible due to our limited resources and would like to present our findings to the members at the AGM and review this matter in twelve (12) months. Darcy/Faye. Motion Carried.
- d. Update on sheds: Faye spoke to Darlene regarding shed on lot. Cannot use a shed as a bunkhouse. Building inspectors need to be involved. No permits are required for a 10 x 10 building/sheds.
- i. Jason. Home Inspector - permits given for sheds - not bunkhouses. They need to have a building permit for a bunkhouse.
 - ii. Campsites - liability of park.
 - iii. Cabins - liability on cabin owner.
 - iv. Discussion of fees for bunkhouses and additional campers on sites.
 TABLED.
- e. Newsletter: Add three (3) Board positions will come available December 31, 2017. Add request from Dorothy Lamontagne.
- f. Fee Rate Review: Our daily rates are the highest. Seasonal rates were changed when daily rates changed.
- i. Wakaw Lake charges extra for fire and bunkhouses. Sturgeon & Morin rates do not include power.

MOTION: Motion made that we do not raise fees for 2017. Brad/Jasmine. Motion Carried.

- g. Manager's position: Issues raised. Emails. Information not accurate in emails. Darlene re: lot sizing - wording incorrect. Investments, running to Darlene. Board members regarding marina. Questioning Faye's comments. Emails to secretary only. Dominic, facts stated not accurate. Survey results were one-sided. Judging our finances. Rate increases provided to Board, went to Darlene with them.
 - i. Grants are applied for on time, Bard suggested Manager pay be lowered by 20%. Budget needs to be cut in half for 2017. Truck needs to have a log book to account for trips/purpose and mileage.
 - ii. Prioritize expenses. Be cautious of economy. Measures need to be put in place to monitor the budget.
 - iii. Letter to be sent to Debbie Robin and Fran Nutter. As a result of the economy we are holding the Manager wages at \$22,000.00 to be split between yourself and Fran. All other terms and conditions will be discussed at the time of our meeting when you return.
- h. Term Deposit, ect. TD \$11,600.00 discussion.
MOTION: Take term deposit out with repayment to be made May 1, 2017. Faye/Brad. Motion Carried.
- i. Pelletier email. Email read and discussed.
- j. Policies and procedures. Policy on construction projects required. Health and safety, i.e. toilets not to code in new washrooms. (TABLED)
- k. Request from Rick Willems regarding size of his Lot B6. He needs to know exact measurements of lot with respect to new cabin and building permits. Karen to email as she said she has the information in her records.
- l. Late payment of power bills. Send reminder for payment and mention penalty free.

5. Adjournment: Meeting adjourned at 3:00 p.m.

6. Next Meeting: Sunday, March 5, 2017 at 10:00 a.m.