

**Emerald Lake Regional Park Meeting**  
**Sunday, March 5, 2017, @ 10:00 a.m.**  
**Minutes**

---

1. Meeting called to Order at 10:00 a.m.
2. Attendance: Don, Jasmine (Mileage: 60 km), Karen (Mileage: 110 km), Faye (Mileage: 280 km). Brad (Mileage: 280 km), Jo-Ann and Victor  
Absent: Darcy
3. Adoption of Agenda  
**MOTION:** To adopt agenda. Jo-Ann/Faye. Motion Carried.
4. Review Minutes as circulated  
**MOTION:** To adopt the minutes. Jasmine/Brad. Motion Carried.
5. New Business
  - a. Budget numbers.
    - i. We will put into the policies that we will obtain a minimum of two quotes (when available) for each service provided to the lake, the Board will then approve a quote. Contracts will also be done up for each project.  
**ACTION:** Karen to bring a spreadsheet to the next meeting that will show what are the best food sellers so we can evaluate what items are profit and which may be a loss.
  - b. Park Manager's Wage  
**MOTION:** That we do not hire Debbie back this year. Brad/Victor. Motion Failed.
    - i. The wage will remain the same as last year, split between Debbie (\$12,000.00) and Fran (\$10,000.00).
    - ii. We will offer \$1,000.00 for training, which will include opening/closing procedures. Shifts will be 7 days a week, with the shift change being Mondays.
    - iii. Offers will be sent with a deadline for acceptance.
  - c. Summer Students
    - i. We will put the grant information in the Board binders so we can have all the deadlines at hand.
  - d. Operation of the Chlorination System
  - e. Snow Removal
    - i. Implementation of infrastructure/maintenance fees. We will present this at the AGM.
  - f. Marina

- i. This item has already been tabled to January 2018.
- g. Mill Rate
  - MOTION:** We will follow the Saskatchewan Regional Parks Regulations and R.M. Regulations and implement a 1 mill rate. Jasmine/Jo-Ann. Motion Carried.
  - MOTION:** To move the \$6,800.00 R.M. levy to an infrastructure capital reserve. Faye/Victor. Motion Carried.
- h. Policies and procedures.
  - MOTION:** To adopt the policies as presented and amended. Faye/Jo-Ann. Motion Carried.
- i. Spring Conference
  - i. Confirmed attendees and registered.
- j. Mileage
  - MOTION:** That as of today, we will cut back our mileage to the rate posted by the Saskatchewan Government. Faye/Brad. Motion Carried.
- 6. Correspondence
  - a. Glenn Weber
    - ACTION:** We will advise that once he moves sites he will be invoiced for the difference in sites at that time and will send a new lease that indicates the difference and includes his wife's name.
  - b. Rick Willems
    - i. Faye and Brad will meet on March 6, 2017, at 3:00 p.m. to measure.
- 7. Next Meeting
  - a. Sunday, April 2, 2017, at 10:00 a.m.
- 8. Adjournment
  - MOTION:** To adjourn. Jo-Ann/Jasmine. Motion Carried.