

**Emerald Lake Regional Park Meeting**  
**Sunday, August 20, 2017, @ 10:00 a.m.**  
**Minutes**

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1. Meeting called to Order at 9:58 a.m.
2. Attendance and Mileage: Don (0), Karen (280), Faye (0), Jo-Ann (0), Darcy (0)
3. Adoption of Agenda  
**MOTION:** To adopt Agenda. Darcy/Jo-Ann. Motion Carried.
4. Review of Minutes as circulated.  
**MOTION:** To adopt the Minutes. Darcy/Faye. Motion Carried.
5. Old Business - No old business.
6. Correspondence
  - a. Email from Donna Harms.
    - i. Discussed policy and potential policy change. Fran responded to Donna prior to meeting.
  - b. Email from Kerry Lynn.  
**ACTION:** Respond to Kerry Lynn regarding further information needed.
  - c. Email from Gwen Gray.  
**ACTION:** Respond to Gwen Gray regarding extreme weather in the park.
7. Treasurer Report - Will be provided.
8. New Business
  - a. Update with managers
    - i. Received a report from the managers.
  - b. Budget (TABLED)
  - c. Goshawks shore stabilization  
**MOTION:** To refund \$500.00 deposit. Don/Darcy. Motion Carried.

- d. Teaching management duties and how many have been taught winter chlorination protocol.  
**MOTION:** The park will not have treated water available in the park as of October 1<sup>st</sup> to May 1<sup>st</sup>. Jo-Anne/Faye. Motion Carried.
- e. Fire Protection Update  
**MOTION:** The Board agrees with the legal document presented and it is signed. Don/Darcy. Motion Carried.  
**MOTION:** The Board agrees to pay \$6,100.00 immediately. Don/Darcy. Motion Carried.
- f. Managers Concerns
  - i. Received a report from the managers
- g. Managers Contract (TABLED)
- h. Winter Use of the Park
  - i. Snow Removal
  - ii. Water (well and chlorination) – addressed above.
  - iii. Park responsibilities and liabilities  
**ACTION:** Jo-Ann will contact a few options and come back to us.
- i. Boat Launch (TABLED)
  - i. Fees
  - ii. Update including dock for short time mooring.
  - iii. Discuss special privileges now allowed to others at boat launch.
- j. Building Bylaws (TABLED)
  - i. Need to be updated and rewritten then send in for approval.
  - ii. Cottage set back distance from road.
  - iii. Percentage of lot that must be left for parking.
  - iv. Water security permit submitted to Board on all lake front cottages.
  - v. Bunkhouse permits.
- k. Standardization of cottage and seasonal sites as possible. (TABLED)
- l. Draw up new seasonal and cottage leases. (TABLED)
- m. New governance policies. (TABLED)

- n. Discuss member at large. (TABLED)
- o. Review spring policies. (TABLED)
- p. Update and/or create new policies. (TABLED)
  - i. Use of park property for parking and storage.
  - ii. Campers/RV's on cottage or seasonal sites.
  - iii. Review and adopt policy for seasonal wait list.
  - iv. Policy for gazebos.
  - v. Policy for reasonable time frame for approving building permit or just permission required.
- q. Signing authority.  
**MOTION:** Karen and Faye will continue to have signing authority at the bank for financial matters and in addition will have signing authority for the Board for legal agreements. Don/Darcy. Motion Carried.

9. Next Meeting

- a. Sunday, September 17, 2017, at 10:00 a.m.

10. Adjournment

**MOTION:** To adjourn. Darcy/Jo-Ann. Motion Carried.